MSSWA Spring Conference Vendor/Exhibitor/Sponsor Form

Agency Name:____________________________________ Phone:____________________
Agency Address:_____________________________________________________________
Contact Person_____________________________________________________________
Email_____________________________ Fax__________________________

Description of Products/Services: ____________________________________________

Each exhibit comes with a 6 ft X 3 ft table with covering/skirting (when available) and 2 chairs.
The cost for being an **Exhibitor/Vendor is $200.00** per table and includes one lunch.

I would like to reserve _________table(s) for the conference. _______I need electricity.

I would like to reserve additional lunches for # _______of people @ $25 each.

Minnesota School Social Workers Association (MSSWA) **Conference Sponsorship Package - $500.**

I would like to be a sponsor for the MSSWA Conference ___________.

Sponsors Receive:
- 1 vendor/exhibitor booth at the conference (noted above).
- A one page 8.5x11 or smaller pre-printed informational piece to be distributed to all attendees in the conference packet, provided by sponsor.
- Verbal recognition during the conference welcome.

**Notes for Exhibitors/Vendors**
* Set up time begins one hour before the first conference session.
* Please be aware that the hotel and MSSWA are not responsible for booths left unattended.
* An e-mail confirmation and directions will be sent after receipt of this form and payment.
* Questions during the conference? Go to the MSSWA registration table.
* Electricity may be available at some of the exhibit spaces.
* We will have approximately 200 people attending the conference.

Please return this form to: Dan Porter
762 Meyer Street North
Maplewood, MN 55119
Cell #612-998-3387
danpporter@msn.com

Total amount enclosed _______________

Make checks payable to: **MSSWA**